

Non-Credit Technical Certificate (NCTC) Application

NCTC Title: Oregon Victim Assistance Basic Academy

Reason for Certificate:

Community Request

Industry Request

Labor Market Info

Current NCT Program

NCTC Breakdown:

Course Number	Course Title	Contact Hours
XHS-C008	Oregon Victim Assistance Basic Academy	40 hrs
TOTAL Number of Hours		40

Certificate Description:

The mission of the Oregon State Victim Assistance Academy (SVAA) is to provide information and learning experiences to victim service providers and allied professionals to expand their knowledge and assist in developing their skills to better serve the needs of victims. The Basic Academy is designed for advocates who have been working in their positions for less than one year; however, some attendees have had extensive experience in some of the topics that are covered in the academy. The 40-hour curriculum includes courses that cover the tenets of basic advocacy and a breadth of victim services. The Basic Academy is mandatory for all victim service providers working in district attorney-based victim assistance programs. Advocates from community-based agencies, including domestic violence and sexual assault agencies and programs that address child abuse, may also attend this academy.

Student Learning Outcomes:

Upon successful completion of this workshop, students will be able to:

1. Define and compare the roles of various victim service professionals.
2. Identify pre- and post-victimization issues important to the recovery of crime victims.
3. Practice trauma-informed communication.
4. Describe the roles of VSP's and VAP's in helping victims to be aware of, assert and enforce their crime victim rights.

Syllabus Requirements: [Course Syllabus Required Elements](#)

Clackamas Community College

Workshop Outline

Course Prefix: XHS

Course Number:

Title of Workshop: Oregon Victim Assistance Basic Academy

Hours of Instruction: 40 lecture hours, 6 online hours *(must choose one of the following 3 descriptors to go with hours offered: lecture, lecture/lab, or lab)*

Date(s) Offered: Spring 2016

Workshop Continuing Ed Approval: *(must choose one of the following. See definitions at bottom of outline for definitions)*

Health & Fitness Safety Workforce Hobby & Recreation CTE Supplementary * Other/Unknown

Targeted Industry: *(to be filled out when CTE Supplementary approval is chosen)**

Instructor: Caroline Olfert

Department: Customized Training

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Major Topic Outline:

1. History of the Victims' Movement
2. Cultural Infusion
3. Crisis and Trauma
4. The Role of the Advocate
5. Survey of the Justice System
6. The Criminal Justice System
7. The Juvenile System
8. Post-Conviction Advocacy
9. Financial Recovery
10. The Civil Justice System
11. Crime Victim Rights and Crime Victim Compensation
12. Ethics
13. Confidentiality and Privilege
14. Basic Communication
15. Case Management and Documentation
16. Intimate Partner Violence
17. Sexual Assault
18. Crisis Intervention

19. Safety Planning
20. Child Abuse
21. Homicide
22. Working with Vulnerable Adults
23. Vicarious Trauma, Resiliency and Self-Care

Definitions for Adult Continuing Education Approvals:

<u>Health & Fitness:</u>	These courses are noncredit and focus on noncompetitive physical fitness and/or health courses that focus on the knowledge and skills that promote healthy lifestyles over a lifetime. These courses must be at least 6 contact hours in length to qualify for reimbursement.
<u>Safety:</u>	These courses are noncredit and promote safe practices over a lifetime. These courses must be at least 6 contact hours in length to qualify for reimbursement.
<u>Workforce:</u>	These courses are open-enrollment based and noncredit that on the knowledge, skills and personal abilities people need to succeed in the workplace, increase life skills and engage in civic participation. These courses must be at least 6 contact hours in length to qualify for reimbursement.
<u>Hobby & Recreation:</u>	These courses are taken for enjoyment which result in physical activities that individuals could reasonably be expected to participate in during most of their adult lives, those which result in the collection of objects or the production of works. These courses are non-reimbursable.
<u>CTE Supplementary:</u>	Courses whose intent is to upgrade existing skills and/or designed for persons already employed and seek to improve their job skills or knowledge or for career advancement. These courses must be at least 1 contact hour in length to qualify for reimbursement.*
<u>Other/Unknown:</u>	Courses that do not fall into the other defined Adult Continuing Education categories. These courses will most likely be non-reimbursable but in the event they are approved as reimbursable, then the course must be at least 6 contact hours in length to qualify for reimbursement.